

Covid Safety Coordinator (CSC)

All DAC Office Bearer/Executive and Committee Members must:

- At all times work to uphold and implement the Objects of DAC as outlined in Section 3 of the Constitution.
- Model and implement ideal conduct as defined by the Constitution and the *DAC Behavioural and Guidelines and Codes of Conduct*.
- Attend committee meetings on a regular basis and complete actions delegated at these meetings.
- Provide Working With Children Check details to the Member Protection Information Officer.

Overview of the Covid Safety Coordinator role (from Little Athletics NSW website – please check for currency)

Central to the safe implementation and ongoing compliance is the requirement for Centres to appoint one (or multiple) 'COVID Safety Coordinator(s)' (CSCs). Centres with 50+ registered athletes will not be authorised to proceed without this role and associated responsibilities being fulfilled.

The CSCs at our Centres are the cornerstone of the successful and safe return of our sport. An enormous level of responsibility is invested in these tasks, which are designed to minimise the risk of COVID-19 transmission and infection, and maximise the protection of the health of athletes, parents/carers, coaches, officials, volunteers, Committee members and the general public.

For this, our volunteer CSCs are owed an enormous debt of gratitude.

Specific responsibilities (from Little Athletics NSW website – please check for currency)

Definitions

- **Supervising parent/guardian:** the parent/guardian primarily responsible for supervising an athlete at a sanctioned competition or training activity. The presence of the supervising parent/guardian is required for the safe conduct of sanctioned Little Athletics activities.
- **Spectators:** those in attendance that are not essential for the conducting of sanctioned training or competition activities. These may include the non-supervising parent, non-competing siblings, other relatives such as grandparents, friends, coaches (competition only) etc.
- **Competition:** refers to any sanctioned little athletics event or session only, at the time of release of this document.

Requirements

- I. Must thoroughly read and understand the "LANSW Back On Track" document released by Little Athletics NSW.
- II. Is responsible for the Centre's implementation of, and compliance with, the protocols.
- III. Will maintain up to date knowledge of the protocols and implement changes as advised by LANSW.
- IV. Act as the point of contact for all protocol-related enquiries.
- V. Will educate athletes, coaches, officials, volunteers, supervising parents/guardians and spectators on the protocols and competition and training procedures, with particular emphasis on:
 - a. hygiene practices;
 - b. physical distancing of >1.5m;
 - c. equipment usage and disinfection procedures;
 - d. venue access;
 - e. managing ill attendees;
 - f. venue cleaning practices;
 - g. encouraging all in attendance to 'Get in. Train/Compete. Get out'

- h. compliance by all parties in attendance with the protocols.
- VI. Will ensure compliance with the protocols and may be required to intervene if a breach is observed.
- VII. Will record breaches of protocol and report these to the Centre Committee and LANSW.
- VIII. Will display posters, flyers and other documents prominently around the Centre.
- IX. Will ensure an attendance register is provided on site at the commencement of each training session.
- X. Will ensure that attendees to all training sessions are recorded on the attendance register.
- XI. Will maintain attendance records for a minimum of 30 days.
- XII. Will manage the use of the facilities, in conjunction with the Centre administrators and venue managers.
- XIII. Will implement and oversee a thorough cleaning schedule in conjunction with the venue managers to ensure:
 - a. disinfect all common areas and high touch surfaces, including equipment
 - b. thoroughly clean and disinfect the toilets before and after each sanctioned activity
- XIV. Will ensure adequate supplies of cleaning equipment, hand sanitiser, disinfectant wipes and appropriate personal protective equipment is available at all times.
- XV. Will ensure that hand sanitiser is provided for use each event site and toilets.
- XVI. Will ensure that disinfectant wipes are available at each event site where equipment is used.
- XVII. Will ensure all equipment in use for competition and training is disinfected before and after each sanctioned activity, along with moving any equipment to the event site.
- XVIII. Ensure that the Centres equipment will not be taken offsite under any circumstances. The CSC is encouraged to undertake the free online Australian Government COVID-19 Infection Control Training.