

Tiny Tots Coordinator Roles and Responsibilities

All DAC Office Bearer/Executive and Committee Members must:

- At all times work to uphold and implement the Objects of DAC as outlined in Section 3 of the Constitution.
- Model and implement ideal conduct as defined by the Constitution and the *DAC Behavioural and Guidelines and Codes of Conduct*.
- Attend committee meetings on a regular basis and complete actions delegated at these meetings.
- Provide Working With Children Check details to the Member Protection Information Officer.

Overview of Tiny Tot's Coordinator role

The Tiny Tots' Coordinator operates under the general direction of the Head Coach (Officer for Coaching) to provide the Tiny Tots Program for the Centre. The Coordinator will use existing Little Athletics Resources including the Little Athletics SA *Tiny Tots Program Resource for Little Athletics Centres* and the Little Athletics SA *Tiny Tots Program Compendium of Activities* for children aged 3 to 5.

Specific responsibilities

Expectations of Tiny Tots Coordinators from Little Athletics SA *Tiny Tots Program Resource for Little Athletics Centres*.

Children's natural energy and enthusiasm can be channelled into experiences where they learn about their bodies, about themselves and how to enjoy playing with others when participating in movement, games and other activities.

Through these games and activities children develop sporting skills, tactics and learn to interact with others. The games and activities are the focus of each session, challenging young children to think about what they are doing and why.

It is expected that Tiny Tots Coordinators actively display the following characteristics by being:

- I. Confident and competent in working with 3-5 year olds and parents.
- II. Child centred and focused, rather than sport centred.
- III. Supportive and passionate about the program.
- IV. Enthusiastic in the promotion of the benefits of the program to parents and centre committee members.
- V. Patient and understanding with children and their parents.
- VI. Aware of and understanding of the developmental needs of the child.
- VII. Sensitive to the needs of the child and their family.
- VIII. Well informed and well planned with each session.
- IX. Open minded, adaptable and flexible to meet the aims of each session.